



HOMOLOGATION OF NON UNIVERSITY FOREIGN STUDIES (requirements):

- Foreign citizens:** original and one copy of current passport/DNI/NIE.
- Filled application form (*depending of the country/countries you have studied, the competent authority will be the Ministry of Educación y Formación Profesional in Madrid or Alta Inspección de Educación de Murcia*).
- Legalized original diploma of studies and one copy** (front and back of the document).
- Bank receipt of fee payed (*"ejemplar para el interesado"*).
- Legalized original academic records and one copy** (front and back of the documents). Depending on the level of education you want to apply for homologation, the following academic transcript of records will be required: (Resolution 23 of March of 2018 of the Ministry of Education; BOE 02/04/2018):
 - a) Homologation of **Bachillerato**: Each academic transcript of records of **last 3 years**.
 - b) Homologation of **Educación Secundaria Obligatoria**: Each academic transcript of records of **last 4 years**.
 - c) Homologation of **1º Bachillerato and Educación Secundaria Obligatoria**: Each academic transcript of records of **last 5 years**.
 - d) Homologation of **Bachillerato and Educación Secundaria Obligatoria**: Each academic transcript of records of **last 6 years**.

***NOTE:** Copies must be in size A-4. **DO NOT STAPLE COPIES TO THE ORIGINAL ONES; IF YOU CHANGE YOUR ADDRESS YOU MUST NOTIFY IT TO US.**

***NOTE (2):** Any other document could be requested by the Ministry of Education/Área de Alta Inspección de Educación.

***NOTE (3): LEGALIZATION OF DOCUMENTS. (LEGALIZATION MUST BE DONE ALWAYS ON THE ORIGINAL DOCUMENT, NEVER ON THE COPY):**

- European Union, Norway, Switzerland, Iceland and Liechtenstein: No legalization required
- Countries which signed the International Treaty of The Hague ("apostille"): apostille will be required in all documents.
- Countries which do not signed the International Treaty of The Hague: you need 3 seals: Ministry of Education of your country, Ministry of Foreign Affairs of your country and Spanish Consulate/Embassy in your Country.

***NOTE (4): TRANSLATION:** All documents must be translated into Spanish by an official translator in Spain or Spanish Embassy in your country or your Embassy in Spain.

Disclaimer: All the information contained in this brochure is presented merely for information purposes and will not originate any acquired rights for the applicants, nor will it entail any linkage with any administrative procedure.